

NOTICE OF OPPORTUNITY TO REVIEW AND COMMENT ON DRAFT STATEMENTS OF WORK FOR CERTAIN MENTAL HEALTH OUTPATIENT SERVICES

May 24, 2004

Dear Stakeholder:

The County of San Diego, Health and Human Services Agency, Mental Health Services is seeking public input regarding two **draft** Statements of Work, one for Children's Mental Health (CMHS) outpatient services and one for Adult/Older Adult Mental Health (AOAMHS) outpatient services. The public input period will end at 5:00 p.m. on Wednesday, June 9, 2004.

Copies of the draft Statements of Work are available at Mental Health Administration, 3255 Camino Del Rio South, San Diego, California, or may be accessed by noon on Tuesday, May 25, 2004 on BUYNET, a County Department of Purchasing and Contracting Internet website (<http://buynet.sdcountry.ca.gov/>). Interested mental health stakeholders are encouraged to submit comments and suggestions to assist the County in finalizing these Statements of Work for inclusion in Requests for Proposals (RFPs) for outpatient services currently provided by County staff.

Managed Competition

The Health and Human Services Agency is proceeding with managed competitions for these outpatient services. In a managed competition, a County proposal is evaluated along with proposals from the private sector.

Six RFPs – one for each of the five County-operated AOAMHS outpatient clinics and one for the single County-operated CMHS outpatient clinic – are scheduled for release by June 30, 2004. Each AOAMHS Statement of Work will be tailored as needed for the specific geographical region prior to inclusion in an RFP.

Use of the term “Contractor” in the draft Statements of Work is standard for RFPs and is not intended to imply that a private provider will necessarily win a managed competition. If the County's proposal is selected as the result of a managed competition, the RFP will be canceled, and County staff will be held accountable for meeting the performance levels and specifications of the County's Technical and Cost Proposals submitted in response to the RFP.

Process for Submitting Comments

Please submit written comments regarding the draft SOWs to Cecilia Redondo, Manager, MHS Contract Administration, electronically at Cecilia.Redondo@sdcounty.ca.gov, or at P.O. Box 85524, San Diego CA 92186-5524 **no later than 5:00 p.m. on Wednesday, June 9, 2004.**

A Stakeholder meeting is scheduled for Wednesday, June 2, from 1:00 to 3:30 p.m. in the La Jolla Room, 3255 Camino Del Rio South, San Diego, CA, to provide an overview of the draft SOWs and receive oral comments and suggestions.

I look forward to your feedback. If you have any questions regarding the Stakeholder comment period or the Stakeholder meeting, please contact Mental Health Administration at (619) 563-2700.

Sincerely,

ALFREDO AGUIRRE
Director, Adult/Older Adult Mental Health Services
Director, Children's Mental Health Services

Attachment

INFORMATION REGARDING FACILITIES AND DISENTANGLEMENT PROVISIONS**Facilities**

AOMHS and CMHS currently use County owned and County leased space to operate the six outpatient programs described above. Each of the outpatient RFPs will give all offerors, including the County, the opportunity to propose using either the current County owned or County leased facility, or an alternative site. The County has certain financial commitments associated with its facilities. Therefore, offerors who propose to use an alternative site will be required to include in their cost proposal any costs associated with the termination of those financial commitments as well as any transition costs that may be required. Information regarding the current facilities, including ongoing costs and estimated termination/transition costs, will be available to all offerors in a Technical Resource Library.

Disentanglement Provisions

The final Statements of Work included in the RFPs will contain “disentanglement” language that is intended to assist in a smooth transition if there is a change in a contracted service provider. The disentanglement provisions will use standard County language, modified as necessary for the services being procured through the particular RFP. If the County wins a managed competition, the RFP will be canceled and the disentanglement language will not be applicable.